

Notice of Security Interest **Filing Fee: \$18.00**

For County or State Use Only

Receipt Date

This notice of security interest is being submitted for the vehicle described below:

| Vehicle Information | | | |
|--|---------------------|---|------------|
| Vehicle Identification Number | Vehicle Year & Make | Body Style | Model Name |
| Selling Dealership's Name | | Dealership's Permanent State-Assigned ID# | |
| Street Address | | Dealership's County Name | |
| City | State | Zip Code | |
| Ownership Information | | | |
| Owner #1 - Full Legal Name | | Owner(s) #1 - Driver's License # & Issuing State or GA ID Card # | |
| Owner #2 - Full Legal Name (When applicable) | | Owner #2 - Driver's License # & Issuing State or GA ID Card # (when applicable) | |
| Address | | | |
| City | State | Zip Code | |
| Security Interest Information | | | |
| Name of Security Interest Holder | | Security Interest Holder's Permanent ID# | |
| Street Address | | Security Interest's Creation Date | |
| City, State and Zip | | Authorized Agent's Printed or Typed Name | |
| Telephone Number (Including Area Code) | | Authorized Agent's Signature | |

Please read all of the instructions on the reverse side of this form before completing.

General Information & Instructions for Completing & Filing a Notice of Security Interest (Form T-53D)

When there is going to be a delay in applying for a Georgia certificate of title recording a security interest, this form may be completed and submitted with an \$18.00 filing fee to record the security interest.

- Except for the signature, this form must be typed, legibly hand-printed or electronically completed and printed in blue or black ink in the vehicle owner(s)' full legal name(s).
 - A natural person's full legal name is his or her complete name as it appears on his or her driver's license or Georgia identification card.
 - If jointly owned, enter each owner's full legal name.
 - For natural persons, enter each owner's driver's license number and issuing state or Georgia identification card number in the spaces provided.
- The security interest holder, or the security interest holder's authorized agent, must sign and print his or her own personal name in the spaces provided on this completed form.
- This completed form and the \$18.00 filing fee must be delivered to the Tax Commissioner's office in the county where:
 - The seller is located;
 - The sale takes place;
 - The vehicle is delivered;
 - The owner resides, OR,
 - Submit by mail to the following address:
Attention: Notice of Security Interest Filing
 Department of Revenue - Motor Vehicle Division
 PO Box 740381
 Atlanta, GA 30374-0381
- When applying by mail, please mail "registered mail, return receipt requested" and retain the receipt for your records.
- Pay the \$18.00 filing fee with cash, check or money order payable to the office processing this form, Office of the Tax Commissioner or the Department of Revenue. **Please do not remit cash through the mail!**
- This form cannot be used to record a security interest in a vehicle that does not require a Georgia title.
- For the security interest to be perfected as the security interest's creation date, this properly completed form and the \$18.00 filing fee must be received within twenty-days (20) days of the contract's creation date.
- Filing a Notice of Security Interest, Form T-53D, does not relieve a dealer of his or her responsibility to apply for a title for their customer, when a title is required!

Note: Failure to submit this form or a title application (properly completed showing the security interest information) with any required supporting documents and the required fee within twenty-days (20) of the security interest's creation date will result in the security interest being perfected as the receipt date of this form or title application. This notice should not be submitted with an application for a Georgia certificate of title.

The \$18.00 filing fee must accompany this form. The filing fee should be paid with cash, a check or a money order payable to the office processing this form, Office of the Tax Commissioner or Department of Revenue. Please do not remit cash through the mail. Incomplete forms or forms received without the filing fee will not be accepted for processing. If a Georgia title has already been issued in the owner's name recorded on the notice, the notice will not be processed. This notice cannot be used to record a second or additional security interest.

This notice is not an application for title. A tag, tag transfer or registration will not be issued by filing this notice. Application for a certificate of title with the \$18.00 title fee and proper supporting documents must be submitted within ninety-days (90) of the vehicle's purchase date or a \$10.00 title penalty fee will be assessed at the time of application.

In most cases, when submitting this notice in-person to a County Tax Commissioner's office, one (1) notice and filing fee must be submitted for each vehicle. If the notice and filing fee meet processing requirements, the notice will be returned to you stamped or validated with the date that the county received the notice. You will also receive a receipt and a letter referencing the vehicle, vehicle owner, and the security interest holder. The letter will verify that a notice of security interest has been recorded and it will re-emphasize the requirement that a title must be obtained within ninety-days (90) of the purchase date. Don't forget that your customer will be unable to register and purchase a license plate or transfer a license plate to the vehicle in the timeframe required (30 days from the purchase date) if a Georgia title has not been issued for the vehicle in their name when a title is required.

When you obtain the required documents to apply for a title, the documents, including a completed MV-1 title application signed by the vehicle owner(s) and showing all lien and/or security interest information, the \$18.00 title fee and the letter received from the processing office should be submitted to the Motor Vehicle Division of the Georgia Department of Revenue or the applicable County Tax Commissioner's office. While it is not required that this letter be submitted with a subsequent title application, the time it takes to process a title will be significantly reduced if the letter is returned with the title application.